

Accent on **STAFFING**[®] INC.

TERMS AND CONDITIONS

The Client

The Client's signature on this time card is an acknowledgment that Accent On Staffing has incurred substantial recruitment, screening, administrative, and marketing expense in providing the services of the field employee identified on the reverse side. The Client recognizes that Accent On Staffing has an employer/employee relationship with temporary field personnel assigned to the Client and agrees to discuss all matters concerning their employment, job assignments, pay procedures, and performance with Accent On Staffing. The Client agrees not to hire, directly or indirectly, or to use the services of the field employee within sixteen weeks after the last date of assignment of the employee to them. If either directly or indirectly, the Client hires or otherwise uses the services of the employee, then the Client will notify Accent On Staffing and either a) continue the temporary assignment of such employee for an additional agreed upon period of time and pay for his or her services under the same terms and conditions as presently provided; or b) pay Accent On Staffing a sum equal to the product of six (6) times the hourly billing rate for said employee multiplied by the number of hours in the Client's standard work week; or c) pay the equivalent of a Accent On Staffing permanent placement fee which entitles the Client to the full Accent On Staffing guarantee. The person signing the time card certifies on behalf of himself or herself and the Client that: (1) he or she is authorized to sign on behalf of the Client; and (2) that the hours worked and the information listed on the time card are correct. The Client also agrees that any unsatisfactory work, requiring attention and / or correction, performed by this employee during the time covered by this time card has been reported to Accent On Staffing. It is agreed that the Client will pay Accent On Staffing for any additional charges or costs resulting from overtime that will be incurred during an assignment.

Company Name:						
Address:						
Report to:						
I hereby certify that the hours down here were worked by me. I also certify that I must notify Accent On Staffing PRIOR to my assignment ending and of my availability to work. Failure to do so will be a voluntary separation from Accent On Staffing.						
Employee name:			Social Security number:			
Employee Signature:						
Day	Date	In	Out	Less Lunch	Total Hrs.	
M						
T						
W						
Th						
F						
S						
Sun						
Week ending Sunday				Total Hours		
Customer Approval						
Approval will be verification of hours worked and acceptance of its terms and conditions on reverse.						
Dept. _____						
_____				_____		
Customer Signature				Date		
Timecards can be faxed to: (952) 922-2186						

Accent on **STAFFING**[®]

INC.

Company Name:					
Address:					
Report to:					
I hereby certify that the hours down here were worked by me. I also certify that I must notify Accent On Staffing PRIOR to my assignment ending and of my availability to work. Failure to do so will be a voluntary separation from Accent On Staffing.					
Employee name:			Social Security number:		
Employee Signature:					
Day	Date	In	Out	Less Lunch	Total Hrs.
M					
T					
W					
Th					
F					
S					
Sun					
Week ending Sunday					Total Hours
Customer Approval					
Approval will be verification of hours worked and acceptance of its terms and conditions on reverse.					
Dept. _____					
_____			_____		
Customer Signature			Date		
Timecards can be faxed to: (952) 922-2186					

TERMS AND CONDITIONS

The Client

The Client's signature on this time card is an acknowledgment that Accent On Staffing has incurred substantial recruitment, screening, administrative, and marketing expense in providing the services of the field employee identified on the reverse side. The Client recognizes that Accent On Staffing has an employer/employee relationship with temporary field personnel assigned to the Client and agrees to discuss all matters concerning their employment, job assignments, pay procedures, and performance with Accent On Staffing. The Client agrees not to hire, directly or indirectly, or to use the services of the field employee within sixteen weeks after the last date of assignment of the employee to them. If either directly or indirectly, the Client hires or otherwise uses the services of the employee, then the Client will notify Accent On Staffing and either a) continue the temporary assignment of such employee for an additional agreed upon period of time and pay for his or her services under the same terms and conditions as presently provided; or b) pay Accent On Staffing a sum equal to the product of six (6) times the hourly billing rate for said employee multiplied by the number of hours in the Client's standard work week; or c) pay the equivalent of a Accent On Staffing permanent placement fee which entitles the Client to the full Accent On Staffing guarantee. The person signing the time card certifies on behalf of himself or herself and the Client that: (1) he or she is authorized to sign on behalf of the Client; and (2) that the hours worked and the information listed on the time card are correct. The Client also agrees that any unsatisfactory work, requiring attention and / or correction, performed by this employee during the time covered by this time card has been reported to Accent On Staffing. It is agreed that the Client will pay Accent On Staffing for any additional charges or costs resulting from overtime that will be incurred during an assignment.